



REGIONAL SEMINAR ICAO TRIP TRAVELLER IDENTIFICATION PROGRAM

(Cotonou, BENIN, 12 to 14 February 2019)

REVISED : Thursday, 24 JANUARY 2019

NEWSCAST – INFORMATION BULLETIN (revised 24 January 2019)

LOCATION OF THE SEMINAR – **CHANGE OF VENUE to BENIN ROYAL HOTEL**

The regional seminar will now be held at **Benin Royal Hotel**, Maro-Militaire, Vons face Toxi Labo, Cotonou.

For further information on the location of the seminar or hotels, please **contact the persons responsible for this activity at the addresses below.**

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–AZANDEGBE Roméo

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CALENDAR OF THE MEETING

The opening of the regional seminar will take place on Tuesday 12 February 2019 at 9:30 in the conference room of **Benin Royal Hotel**. The seminar will be held in English. Simultaneous interpretation in English or French will be available during the seminar. The preliminary seminar program can be found on the seminar website at the following address:

<https://www.icao.int/Meetings/TRIP-Benin-2019/Pages/default.aspx>

REGISTRATION OF PARTICIPANTS - **MANDATORY ONLINE**

Participants are requested to **register online by 11 January 2019**. Participants will be registered on a first-come, first-served basis. We encourage you to register for the seminar as soon as possible for planning purposes.

Website address: <https://www.icao.int/Meetings/TRIP-Benin-2019/Pages/default.aspx>

Participants will need to confirm their on-site registration prior to the seminar to collect their seminar badges which will be generated from the online registration. The registration desk will be available at the **seminar venue Benin Royal Hotel** on:

- Monday, 11 February 2019 from 1:00 pm to 5:00 pm; and
- Tuesday, 12 February 2019, the opening day, from 8:00 am-9:30 am

Participants are kindly requested to wear the seminar badge at all times.

PASSPORTS AND VISAS

ECOWAS and UEMOA nationals can enter Benin freely, without a visa, with a passport or a valid national identity card. Visas can be obtained online on the website : <https://evisa.gouv.bj/fr/>

VACCINATIONS

A **valid vaccination certificate against yellow fever is mandatory**. However, passengers can get the yellow card and get vaccinated against yellow fever at the airport for a total amount of five thousand (5000) CFA francs, or € 8.

Participants must also ensure that they have applied for valid health insurance for coverage of all medical care while in Benin.

HOTELS

Please find attached at this address: <https://www.icao.int/Meetings/TRIP-Benin-2019/Pages/default.aspx> the list of **REVISED recommended hotels and prices**. Rates quoted are to be confirmed at the time of booking. We recommend that participants contact the hotels directly for room reservations and make a copy to the organizing committee at the following addresses

- ABENI Théodore : t.abeni@anac.bj, theodabefr@yahoo.fr
- AZANDEGBE Roméo : romeoazan@gmail.com
- MONTEIRO Goretti : goremont@gmail.com

In addition, participants are invited to send their flight plan to the Organizing Committee (addresses mentioned above) so that arrangements can be made to ensure the reception at Cotonou Airport and the transfer to the chosen hotel.

TRANSPORT

Transportation from the airport, hotel and training venue will be provided by the organizing committee. Special shuttles will be available.

Note : A shuttle bus will transport participants from recommended hotels to the seminar venue Benin Royal Hotel.

WEATHER SITUATION

The average temperatures are between 25 ° C and 28 ° C. But they can go up to 34 ° C and go down to 22 ° C.

USEFUL INFORMATION

TIME ZONE

Cotonou is one (01) hour ahead of Coordinated Universal Time (UTC +1).

CURRENCY AND CREDIT CARDS

The currency used in Benin is FRANC CFA. All banking institutions in Benin have a foreign exchange office.

Banks are located in the arrival terminal and others not far from the seminar venue. They are open continuously from 8:00am to 04:00pm from Monday to Friday inclusive and for some banks on Saturday morning until 01:00pm. There are 5, 10, 25, 50, 100, 200, 250 and 500 FCFA coins. Tickets are issued in denominations of 500, 1000, 2000, 5000 and 10,000 FCFA.

A fleet of taxis exists to do your shopping in town. Call " Bénin Taxi " on the green number 130 for your trips. The prices vary between 1000 FCFA (1.5 €) and 5000 FCFA (8 €) the race and according to the zone.

EMERGENCY NUMBERS

Police relief : 166

Firefighters : 118

GEOGRAPHY

Located in West Africa, between Nigeria to the east and Togo to the west, Benin has 121 km of coastline with sandy beaches lined with coconut palms and has as neighbors to northern Niger and Burkina Faso. The territory extends in length over 700 km. Its area is 114.763 km² with a population of approximately 10,000,000 inhabitants.

LANGUAGES

There are more than one hundred (100) spoken dialects in Benin. The official language is French. Many Beninese also speak English, German, etc. The Fon and the Dendi are the 2 main national languages spoken fluently in the South and the North.

ELECTRICITY

French electrical outlets are those used in Benin. It is therefore necessary to provide adapters when your electrical outlets are different from the French ones.



TIP

Tips in Benin are generally not required. However, if you are a foreign guest with a good exchange rate and you can easily afford to be generous, people rendering special services will thank you.

In almost every restaurant and bar you can tip for the service and friendliness of the waiter or waitress.

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